How to deal with abbreviated journal titles

When abbreviated journal titles are entered in the journal’s name record field, EndNote uses these abbreviations in your article’s bibliography. A lot of styles use full journal names in the bibliography, and the abbreviated journal titles have to be changed by hand or by means of so-called ‘Terms lists’. These tell EndNote how to deal with abbreviated journal titles.

View tutorial on how to handle Terms Lists

When EndNote is installed on your own computer ‘Terms lists’ are installed as well, but they need to be connected to a specific EndNote Library to become active. Term lists are located in the directory in which you installed EndNote locally, or you can import them from the campus network directory: \N\UB_UB\Endnote\Terms lists

When all terms lists are imported into an EndNote library it will become sluggish. Connect only appropriate term list(s) to a EndNote library.

Terms Lists can imported from the N-directory on the campus network