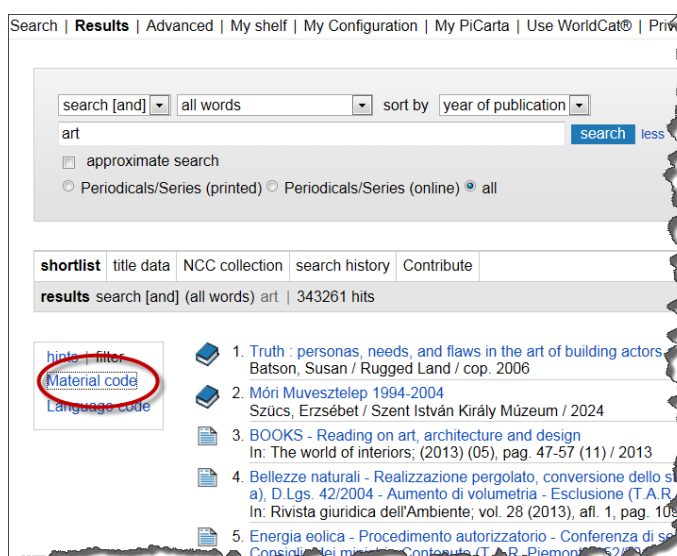


















Importing references from the PiCarta® Catalogue into EndNote®

The PiCarta catalogue contains references to many different document types, such as books, online resources, articles, music, maps, etc.. This diversity in PiCarta hinders the creation of a single EndNote import filter able to handle all these different document types at the same time. To keep the correction of imported references to a minimum, and to make sure that the imported data correspond as much as possible to the reference types in EndNote, a couple EndNote import filters for PiCarta are created.

It is recommended to start in the **Advanced Search Mode**. Before downloading data make sure to limit the documents types in PiCarta by means of the 'material code', or material selection option in the advanced search mode.

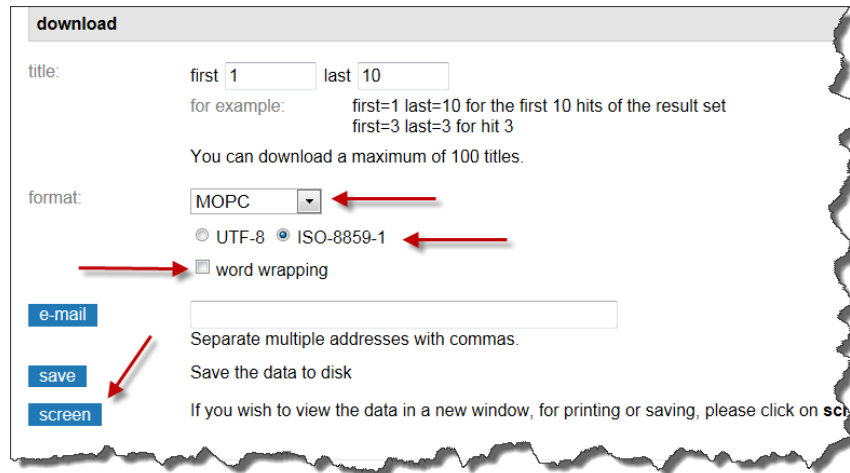


The import filters in EndNote correspond to PiCarta's 'material code' according to the table below.

Material Code PiCarta	UM-PiCarta Filter Name
 Articles	UM-PiCarta_Articles_MOPC-ISO
 Books *	UM-PiCarta_Books_MOPC-ISO *
 Objects	UM-PiCarta_Objects_MOPC-ISO
 Manuscripts	UM-PiCarta_Manuscripts_and_Letters_MOPC-ISO
 Sound	UM-PiCarta_Sound_and_Music_MOPC-ISO
 Pictures	UM-PiCarta_Pictures_MOPC-ISO
 Cartography	UM-PiCarta_Cartography_MOPC-ISO
 Letters	UM-PiCarta_Manuscripts_and_Letters_MOPC-ISO
 Music	UM-PiCarta_Sound_and_Music_MOPC-ISO
 Online resources	UM-PiCarta_Online_Resources_(i.e. Electronic Books)_MOPC-ISO
 Periodicals/Series (online)	NO filter created ; insert reference manually
 Archive	NO filter created ; insert reference manually
 Software	UM-PiCarta_Software_MOPC-ISO
 Periodicals/Series (printed)	NO filter created ; insert reference manually
 Audio visual	UM-PiCarta_AudioVisual_MOPC-ISO
 Miscellaneous	NO filter created ; insert reference manually

* The filter for importing references to 'books' does not discriminate between 'books' and 'edited books'. The EndNote reference type records referring to edited books need to be changed from 'book' to 'edited book', manually.

Download/Save your selection in PiCarta in the MOPC / ISO-8859-1 format without word-wrapping, and choose 'screen'. Save the file in 'text' format.



The screenshot shows a 'download' form with the following elements:

- title:** Input fields for 'first' (value: 1) and 'last' (value: 10). Below them, an example shows 'first=1 last=10 for the first 10 hits of the result set' and 'first=3 last=3 for hit 3'. A note states: 'You can download a maximum of 100 titles.'
- format:** A dropdown menu set to 'MOPC' (indicated by a red arrow). Below it are radio buttons for 'UTF-8' and 'ISO-8859-1' (the latter is selected, indicated by a red arrow).
- word wrapping:** A checkbox labeled 'word wrapping' which is unchecked (indicated by a red arrow).
- Buttons:** Three blue buttons labeled 'e-mail', 'save', and 'screen' are on the left. A red arrow points to the 'screen' button.
- Text:** A text input field for an email address with the instruction 'Separate multiple addresses with commas.' Below it, the text says 'Save the data to disk' and 'If you wish to view the data in a new window, for printing or saving, please click on **sc**'.

When importing the file into EndNote make sure to choose the correct document import-filter.

To download the PiCarta filters for home use, go to:

<http://onlinelibrary.maastrichtuniversity.nl/service/endnote/>

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